



# Human Resource Management and Training

## Training Plan 2022



# DISCOVERY TOOLS

Training, Consulting & Conferences Organizing

## Human Resource Management and Training

Training Venues : (Istanbul/ Cairo/ Alexandria/ Sharm El Sheikh/ Dubai/ Kuala Lumpur/ London/ Austria/ Amsterdam)

Code	Course Title	Date
HRM 068	Human Resources International Certificate Professional (HRICP)	02 – 06 JAN 2022
HRM 069	The Future of HR: Re-Engineering the Employee Experience	09 – 13 JAN 2022
HRM 070	Advanced Selection ,Interviewing and Recruitment Skills	09 – 13 JAN 2022
HRM 071	Coaching for Success in the Oil and Gas Industry	16 – 20 JAN 2022
HRM 072	Managing Employee Performance, Behaviour and Attitudes	23 – 27 JAN 2022
HRM 073	Linking Training to Organisational Goals	23 – 27 JAN 2022
HRM 074	Compensation and Benefits Administrator	30 JAN – 03 FEB 2022
HRM 075	Mini-MBA for Human Resource, Learning and Development Professionals in the Oil, Gas and Petrochemical Industry	06 – 10 FEB 2022
HRM 076	Employee Relations - Roles and Responsibilities	06 – 10 FEB 2022
HRM 077	Continuous Employee Development and Empowerment	13 – 17 FEB 2022
HRM 078	Preparation-Professional in Human Resources International	20 – 24 FEB 2022
HRM 079	Train the Trainer - From Design to Delivery	20 – 24 FEB 2022
HRM 080	Driving Performance through Talent Management	27 FEB – 03 MAR 2022
HRM 081	Measuring and Maximising Training ROI	06 – 10 MAR 2022
HRM 082	Designing and Implementing a Performance Management System	06 – 10 MAR 2022
HRM 083	Employee Performance Management	13 – 17 MAR 2022
HRM 084	Strategic Talent Management in the Oil and Gas Industry	20 – 24 MAR 2022
HRM 085	Advanced Employee Relations	20 – 24 MAR 2022



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HRM 086	Human Resources KPIs - Benchmarking HR Performance	27 – 31 MAR 2022
HRM 087	Writing HR Policies and Procedures	03 – 07 APR 2022
HRM 088	Auditing HR Processes	03 – 07 APR 2022
HRM 089	HR Analytics - Concepts and Tools for Effective Decision Making	10 – 14 APR 2022
HRM 090	Training Management and Organisational Learning for Oil and Gas Industries	17 – 21 APR 2022
HRM 091	Internal Consultancy Skills at Work	24 – 28 APR 2022
HRM 092	Employee Engagement and Retention	01 – 05 MAY 2022
HRM 093	Job Analysis and Job Description Techniques	08 – 12 MAY 2022
HRM 094	Organization and Workforce Planning	15 – 19 MAY 2022
HRM 095	Leadership Bootcamp for HR Professionals	22 – 26 MAY 2022
HRM 096	Managing and Coordinating Training	29 MAY – 02 JUNE 2022
HRM 097	Leading Strategic HR Transformation	05 – 09 JUNE 2022
HRM 098	Coaching, Mentoring and Career Development for Success	12 – 16 JUNE 2022
HRM 099	Recruitment, Selection and Interviewing Skills	19 – 23 JUNE 2022
HRM 100	The Happy Workplace Leadership Programme	26 – 30 JUN 2022
HRM 101	Career Development and Succession Planning	03 – 07 JULY 2022
HRM 102	Online Training Skills for Trainers	10 – 14 JULY 2022
HRM 103	The Art of Human Resource Management	17 – 21 JULY 2022
HRM 104	Building Effective Organizational Culture	24 – 28 JULY 2022
HRM 105	HR Metrics and Analytics	31 JULY – 04 AUG 2022
HRM 106	Compensation, Benefit Administration and Reward Management	07 – 11 AUG 2022
HRM 107	Job Mastery and Performance	14 – 18 AUG 2022
HRM 108	Essentials of Human Resources Management	21 – 25 AUG 2022
HRM 109	The Training Analyst	28 AUG – 01 SEP 2022



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HRM 110	Human Resources Skills for HR Administrators	04 – 08 SEP 2022
HRM 111	Managing Employee Performance, Behaviour and Attitudes	11 – 15 SEP 2022
HRM 112	Professional Interviewing Skills	18 – 22 SEP 2022
HRM 113	Essential HR Practices for Managers, Team Leaders and Supervisors	25 – 29 SEP 2022
HRM 114	The Job Evaluation Workshop	02 – 06 OCT 2022
HRM 115	Human Resource Management for Healthcare Professionals	09 – 13 OCT 2022
HRM 116	Labor Relations: Managing in a Unionized Environment	16 – 20 OCT 2022
HRM 117	Competencies - Design, Development and Implementation	23 – 27 OCT 2022
HRM 118	The Agile Manifesto, Values and Principles	30 OCT – 03 NOV 2022
HRM 119	Industrial Relations (IR), Employee Relations (ER) and Trade Union Harmony	06 – 10 NOV 2022
HRM 120	Strategic Workforce Planning Masterclass	13 – 17 NOV 2022
HRM 121	HR Master Class on the Future Changes in Human Resources	20 – 24 NOV 2022
HRM 122	Identifying Training Needs and Evaluating Training	27 NOV – 01 DEC 2022
HRM 123	Job Description Writing Workshop	04 – 08 DEC 2022
HRM 124	Human Resources Skills for Non-HR Professionals	11 – 15 DEC 2022
HRM 125	Strategic HR Business Partner - Leading and Innovation	18 – 22 DEC 2022
HRM 126	Financial Skills for HR Professionals	25 – 29 DEC 2022