



Management, Leadership and
Self Development

Training Plan
2022



DISCOVERY TOOLS

Training, Consulting & Conferences Organizing

Management, Leadership and Self Development

Training Venues : (Istanbul/ Cairo/ Alexandria/ Sharm El Sheikh/
Dubai/ Kuala Lumpur/ London/ Austria/ Amsterdam)

| Code | Course Title | Date |
|---------|---|----------------------|
| ALS 065 | Advanced Communication Skills for the Professional Woman | 02 – 06 JAN 2022 |
| ALS 066 | Improving Business Leadership through Technology | 02 – 06 JAN 2022 |
| ALS 067 | Leadership and Management Skills for the 21st Century | 09 – 13 JAN 2022 |
| ALS 068 | Crisis Management and Difficult Situations | 16 – 20 JAN 2022 |
| ALS 069 | Developing Strategic Partnerships, Joint Ventures and Consortia | 16 – 20 JAN 2022 |
| ALS 070 | The Oxford Advanced Management & Leadership Programme | 23 – 27 JAN 2022 |
| ALS 071 | Design Thinking using Lego Serious Play | 30 JAN – 03 FEB 2022 |
| ALS 072 | Result-Based Management (RBM) | 30 JAN – 03 FEB 2022 |
| ALS 073 | Leadership Traits for the Post-COVID World | 06 – 10 FEB 2022 |
| ALS 074 | Developing Emotionally Intelligent Management and Leadership Skills | 13 – 17 FEB 2022 |
| ALS 075 | Negotiation and Conflict Management in Organisations | 13 – 17 FEB 2022 |
| ALS 076 | Leadership and Strategic Thinking in the Oil and Gas Industry | 20 – 24 FEB 2022 |
| ALS 077 | Effective Leadership and People Management | 27 FEB – 03 MAR 2022 |
| ALS 078 | The Three - Dimensions of Leadership | 27 FEB – 03 MAR 2022 |
| ALS 079 | Advanced Problem Solving and Decision Making | 06 – 10 MAR 2022 |
| ALS 080 | Effective Team Building Strategies and Team Management | 13 – 17 MAR 2022 |
| ALS 081 | Achieving Leadership Success through People and Innovation | 13 – 17 MAR 2022 |
| ALS 082 | Decisions, Dynamics and Leadership Styles | 20 – 24 MAR 2022 |



DISCOVERY TOOLS

Training, Consulting & Conferences Organizing

| | | |
|---------|--|-----------------------|
| ALS 083 | Engaging Negotiation Dynamics to Achieve Sustainable Outcomes | 27 – 31 MAR 2022 |
| ALS 084 | Strategic Planning and Goal Setting | 27 – 31 MAR 2022 |
| ALS 085 | Integrating Management Systems and PAS99 - Development, Implementation and Effective Operation | 03 – 07 APR 2022 |
| ALS 086 | Leadership, Influence & Trust Creating Professional Strategies | 10 – 14 APR 2022 |
| ALS 087 | Success under Pressure - Emotional Intelligence, Conflict Management and Negotiations | 10 – 14 APR 2022 |
| ALS 088 | Fraud, Theft and Corruption in the Workplace | 17 – 21 APR 2022 |
| ALS 089 | Continuous Innovation and Process Improvement | 24 – 28 APR 2022 |
| ALS 090 | Business Process Reengineering (BPR) | 24 – 28 APR 2022 |
| ALS 091 | Integrating Strategic, Operational and Tactical Leadership for Outstanding Performance | 01 – 05 MAY 2022 |
| ALS 092 | Modern Trends in Business Leadership for Women | 08 – 12 MAY 2022 |
| ALS 093 | Accomplished Office Administrator | 08 – 12 MAY 2022 |
| ALS 094 | Leading with Emotional Intelligence Psychology of Leadership | 15 – 19 MAY 2022 |
| ALS 095 | Performance Measurements, Continuous Improvement and Benchmarking | 22 – 26 MAY 2022 |
| ALS 096 | Achieving Professional Excellence | 22 – 26 MAY 2022 |
| ALS 097 | Smart Leadership - Achieving Strategy through Leadership and Innovation | 29 MAY – 02 JUNE 2022 |
| ALS 098 | The Power of Positive Thinking and Attitude | 05 – 09 JUNE 2022 |
| ALS 099 | Advanced High Performance Leadership | 05 – 09 JUNE 2022 |
| ALS 100 | Mastering Supervisory Skills | 12 – 16 JUNE 2022 |
| ALS 101 | Self Awareness and Personal Development | 19 – 23 JUNE 2022 |
| ALS 102 | Mind Maps for Business Management | 26 – 30 JUN 2022 |
| ALS 103 | Leadership and Decision - Making in Crisis and Emergency Situations | 03 – 07 JULY 2022 |
| ALS 104 | Leading through VUCA (Volatility, Uncertainty, Complexity and Ambiguity) | 10 – 14 JULY 2022 |
| ALS 105 | Managing Multiple Tasks, Priorities and Deadlines | 17 – 21 JULY 2022 |



DISCOVERY TOOLS

Training, Consulting & Conferences Organizing

| | | |
|---------|--|-----------------------|
| ALS 106 | Effective Organisational Leadership | 24 – 28 JULY 2022 |
| ALS 107 | Transformational Leadership theory and strategies of Change Management | 31 JULY – 04 AUG 2022 |
| ALS 108 | Goal Setting , Planning and Decision Making | 07 – 11 AUG 2022 |
| ALS 109 | Improving Organisational Performance through Sustainable Leadership | 14 – 18 AUG 2022 |
| ALS 110 | Time Management and Stress Control | 21 – 25 AUG 2022 |
| ALS 111 | Leadership and Organisational Development in Healthcare | 28 AUG – 01 SEP 2022 |
| ALS 112 | The Middle Manager Development Programme | 04 – 08 SEP 2022 |
| ALS 113 | Effective Negotiation, Persuasion and Critical Thinking | 11 – 15 SEP 2022 |
| ALS 114 | Leadership and Strategic Impact | 18 – 22 SEP 2022 |
| ALS 115 | Advanced Communication and Interpersonal Skills | 25 – 29 SEP 2022 |
| ALS 116 | Managing and Leading in a MultiCultural Workplace | 02 – 06 OCT 2022 |
| ALS 117 | The Complete Course in Enterprise Risk Management (ERM) | 09 – 13 OCT 2022 |
| ALS 118 | Developing Personal Effectiveness with Positive Skills | 16 – 20 OCT 2022 |
| ALS 119 | The Professional Negotiator | 23 – 27 OCT 2022 |
| ALS 120 | Disruptive Innovation: Managing Radical Change for High Growth | 30 OCT – 03 NOV 2022 |
| ALS 121 | Leading and Creating Virtual Teams | 06 – 10 NOV 2022 |
| ALS 122 | Key Performance Indicators and Optimisation | 13 – 17 NOV 2022 |
| ALS 123 | SWOT and GAP Analysis | 20 – 24 NOV 2022 |
| ALS 124 | Advanced Teamwork and Cooperation Skills | 27 NOV – 01 DEC 2022 |
| ALS 125 | Creative Thinking and Innovation Techniques | 04 – 08 DEC 2022 |
| ALS 126 | Leadership Skills for the 4th Industrial Revolution | 11 – 15 DEC 2022 |
| ALS 127 | Business Strategy Essentials | 18 – 22 DEC 2022 |
| ALS 128 | Managing Conflicts and Difficult Situations | 25 – 29 DEC 2022 |